

M.J. - D.R.U.R.C.S.M.

Data primirii:

Nr. 52624
08.05.2009SRU
[Signature]

Doamnei Doina Armean, Director adjunct DRURCSM
Referitor: Selecție personal pentru misiunea EUJUST-LEX

Insc
[Signature]

Secretariatul General al Consiliului Uniunii Europene (SGC) a transmis statelor membre UE o solicitare de contribuții cu personal pentru ocuparea a șaisprezece posturi în cadrul misiunii EUJUST-LEX. Misiunea a fost înființată prin Acțiunea Comună 2005/190/CFSP¹ și are ca scop pregătirea personalului irakian din poliție, a magistraților și a personalului de penitenciare.

În acest context SGC a solicitat statelor membre desemnarea unor persoane pentru ocuparea în cadrul echipei misiunii a unor posturi de expert, ofițeri de legătură cu autoritățile irakiene, raportori, asistenți, etc.

Vor fi luate în considerare doar candidaturile sosite pe canale oficiale. Răspunsurile statelor sunt așteptate până la **15 mai 2009**. Limba de lucru este engleza.

Apreciam că pentru aceste posturi pot fi avute în vedere candidaturi ale unor persoane care provin din sistemul judiciar. Statele membre vor verifica îndeplinirea condițiilor formale (vechime, pregătire), dar selecția propriu-zisă va fi făcută de o comisie din cadrul SGC.

Propunem diseminarea acestor informații la CSM, PICCJ și ANP în vederea depunerii de candidaturi. Atașăm scrisoarea adresată reprezentanților statelor în COPS, fișele cuprinzând cerințele minime pentru depunerea candidaturilor și fișele posturilor, precum și formularul de aplicare.

Vă rugăm ca eventualele candidaturi transmise către Reprezentanța Permanentă a României la Uniunea Europeană să fie transmise în copie și Direcției Afaceri Europene.

Avizat	Ileana VIȘOIU, director adjunct	08.05.2009	
Redactat	Edgar ȘCHIOPU	08.05.2009	<i>[Signature]</i>



**COUNCIL OF
THE EUROPEAN UNION**

GENERAL SECRETARIAT

*Civilian Planning and Conduct
Capability*

Kees KLOMPENHOUWER
Civilian Operations Commander

*Tel: (32 2) 281 2928
Fax: (32 2) 281 5030*

*Rue de la Loi 173
B - 1048 Bruxelles*

Brussels, 22 April 2009

TO PSC AMBASSADORS

**SUBJECT: 21ST CALL FOR CONTRIBUTIONS FOR THE EUROPEAN UNION
INTEGRATED RULE OF LAW MISSION FOR IRAQ (EUJUST LEX)**

**REFERENCE: COUNCIL JOINT ACTION 2005/190/CFSP AS
SUBSEQUENTLY AMENDED AND COUNCIL JOINT ACTION EXTENDING
THE MISSION MANDATE UNTIL 30 JUNE 2010, TO BE ADOPTED**

Dear Ambassador,

On 7 March 2005, the Council adopted Joint Action 2005/190/CFSP on the European Union Integrated Rule of Law Mission for Iraq, EUJUST LEX. The Mission is providing integrated training in EU Member States for senior Iraqi judicial, police and prison professionals. The Council subsequently adopted Joint Action 2006/708/CFSP on 17 October 2006, extending the mission until 31 December 2007 and Joint Action 2007/760/CFSP on 22 November 2007, extending the Mission for a further 18 months until 30 June 2009.

EU Member States agreed on the **extension of EUJUST LEX for another 12 months from 1 July 2009 to 30 June 2010** (PSC agreed the extension on 24 March and amended the CONOPS on 7 April 2009). During the extension period EUJUST LEX will continue its core business of out-of-country training. In addition the Mission will conduct a **pilot phase which includes in-country activities**, such as providing strategic advice, follow-up mentoring of EUJUST LEX alumni and, in principle, up to 18 thematic seminars or workshops, as and where security and resource conditions allow.

Subject to Council adoption of the Joint Action extending the Mission mandate until 30 June 2010, a **21st call for contributions is hereby launched** in order for the Mission to have the necessary personnel for the extension phase deployed by the beginning of July. The process leading to the Council adoption of the Joint Action will be taken forward at the end of April.

I kindly invite Contributing States to identify qualified candidates for the seconded posts for EUJUST LEX as set out below and listed in Annex 1, for deployment at the beginning of July. I would like to ask you to compile all application forms into one single batch to be sent with a cover letter.

The duration of the regular secondment should under normal circumstances be until 30 June 2010, with the possibility of extension.

METHODOLOGY

- a) Contributing States are kindly requested to examine the personal profile and job description to ensure that:
 - Proposed candidates **meet the listed criteria** described in the essential requirements and in the specific job descriptions (Annex 1), and that
 - Each candidate complete the **standard job application form** in English (Annex 2). Applications will be considered only when using this form and indicating for which position(s) the candidate is applying.
- b) Proposed candidates should satisfy in full the criteria set out in the job description. The main criteria for suitability for posts are professional and specific skills and experience.
- c) We would appreciate to receive offers of personnel at the earliest convenience, but not later than close of business **15 May 2009**.

Contributing States should submit their personnel offers by e-mail to the following address:

General Secretariat of the Council, CPCC
Fax: + 32 (0) 2 281 7336
E-mail: cpcc.eujustlex@consilium.europa.eu

- d) The selection procedure will take place following reception of proposals **and subject to Council adoption of the Joint Action extending the Mission mandate until 30 June 2010**.
- e) For seconded positions, only personnel nominations received **through official channels** from Contributing States will be considered.
- f) Within the framework of the selection procedure, the candidates considered to be most suitable will be short-listed and, if needed, interviewed in Brussels or by phone before the final selection is made.

- g) In case that candidates are required to **travel to Brussels** for interviews, the Contributing State will bear any related costs.
- h) The General Secretariat of the Council (CPCC) will be responsible for notifying Contributing States of the outcome of the selection process.
- i) Selected personnel should be ready for deployment in accordance with Annex 1. Deployment is subject to approval of the amendment to the budget of the Mission. The duration of the regular deployment will be until 30 June 2010 (see above).

GENERAL INFORMATION

- a) **Seconded Personnel** - Contributing States will bear all personnel-related costs for seconded personnel, including salaries, medical coverage, travel expenses to and from the mission area (including home leave) and allowances other than those paid according to the Document 7291/09 (10 March 2009).
- b) All selected personnel should undergo an extensive medical examination, appropriate vaccinations and be certified medically fit for Mission duty by a competent authority from the Contributing State. A copy of this certification must accompany deployed seconded international expert.
- c) All selected seconded personnel should receive country-specific security training before deployment. The Mission will provide comprehensive security training upon arrival to the Mission.
- d) The EU strives for improved gender balance in ESDP operations in conformity with UNSCR 1325. The General Secretariat encourages Contributing States and European Institutions to take this into account when offering contributions.
- e) The selected candidate will have to be in possession of the necessary level of security clearance (EU SECRET or equivalent) when deployed. The original certificate of the national security clearance must accompany the deployed seconded expert.
- f) Any further information required related to the selection and deployment of the EU staff may be obtained from the General Secretariat of the Council, CPCC, by contacting the following:

For operational and deployment-related questions:**Mr Oliver Knoerich**

Council of the European Union, General Secretariat
CPCC - Section Middle East/Asia Section
Email: oliver.knoerich@consilium.europa.eu
Tel: +32 (0) 2 281 3263
Fax: +32 (0) 2 281 5039

Ms Ilse Puttemans

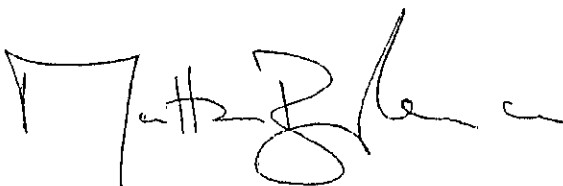
Administrative Officer
EUJUST LEX
E-mail: ilse.puttemans@consilium.europa.eu
Tel: +32 (0) 2 281 57 84
Fax: +32 (0) 2 281 73 36

For questions on employment terms and conditions:**Mr Paulo Vidal**

Council of the European Union, General Secretariat
CPCC - Mission Support Unit
E-mail: paulo.vidal@consilium.europa.eu
Tel: + 32 (0) 2 281 5802
Fax: + 32 (0) 2 281 3135

Yours sincerely,

Kees KLOMPENHOUWER

p.o. 

cc. CIVCOM Delegates

Annexes:

- Essential requirements and specific job descriptions (**Annex 1**)
- Standard application form (**Annex 2**)

European Union

ANNEX 2

**APPLICATION FORM
EUROPEAN UNION INTEGRATED RULE OF LAW MISSION FOR IRAQ
EUJUST LEX**

Instructions: Please fill in the application electronically and answer each question clearly and completely. Do not delete any questions from the form.

NOMINATION DETAILS

Indicate positions and status regime applied for:

International Police Officer <input type="checkbox"/>	International Civilian Staff <input type="checkbox"/>
Submitted for Seconded Status <input type="checkbox"/> Nominating Authority (ministry/institution):	Specify the vacancy reference (compulsory): First priority: Second priority: Third priority:
Submitted for Contracted Status <input type="checkbox"/>	
Would you accept a contract of employment for less than six (6) months? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Are you willing to serve in the mission in a position other than those specified above? : YES: <input type="checkbox"/> NO: <input type="checkbox"/>	
If you are selected, do you have any objection to your personal data being made available for operational/administrative purposes for the duration of the mission? : YES <input type="checkbox"/> NO <input type="checkbox"/>	

A - PERSONAL DATA

Family Name		First Name		Passport/ID number	
Date of Birth (DD/MM/YYYY)	Place of Birth	Country of Birth	Gender		
Present nationality	Do you have multiple nationalities? Yes <input type="checkbox"/> No <input type="checkbox"/>		Other nationality		
Marital Status: Single <input type="checkbox"/> Married <input type="checkbox"/> Other <input type="checkbox"/>			Blood Type		
Do you have any dependants? Yes <input type="checkbox"/> No <input type="checkbox"/>					

Name	Age	Relationship

Mailing Address (or where you may be reached)

Street		Zip/Postal Code
Town/City	County/State/Province	Country
Telephone No/Mobile No.	Fax No.	Email Address

Do you possess a valid driving licence?

If Yes , what category _____ No

Do you currently hold an EU security clearance? At what level?

Do you currently hold a security clearance for another institution? Which institution? At what level?

B – EDUCATION AND PROFESSIONAL TRAININGHave you attended a Civilian Crisis Management Course? Yes No

If affirmative, please indicate:

Course	Location	Date (from/to)
Cepol Senior Management Course		
Cepol Strategic Planning Course		
European Training Group Course (EGT)		
Other:		

University Education or Equivalent

Give full details in chronological order starting from the most recent degree/diploma achieved. Include courses and post-graduate studies if applicable.

Name Institution / University, place and country	Degrees/Qualifications Obtained (Title of qualification awarded)	Main Course/Field of Study	Attended (mm/yy)	
			From:	To:

Schools or other formal vocational training

Name Institution / University, place and country	Degrees/Qualifications Obtained (Title of qualification awarded)	Main Course/Field of Study	Attended (mm/yy)	
			From:	To:

C - PROFESSIONAL EXPERIENCE

General Information	Specific field of experience	Years	Give the number of personnel that you have managed at the following levels:	No.
Total years of professional experience:	Strategic Management:		Strategic Management:	
	Upper/Middle Management:		Upper/Middle Management:	
	Operational Management:		Operational Management:	
	Technical/Skilled Functions:		Technical/Skilled Functions:	

Fields of Expertise (Please indicate number of years of professional experience for each field of expertise):

Fields of Expertise	Years of Expertise	Fields of Expertise	Years of Expertise
International Relations		Operations	
Political Affairs		Internal Control	
Military Affairs		Investigations	
Law and Human Rights		Intelligence and Information	
Press and Public Relations		Human Resources	
Management		Training	
Administration & Support		Supply, Logistics & Transportation	
Finance and Accounting		Communications	
Programme Development		Information Systems	
Research and Analysis		Immigration	
Procurement		Border Service	
Public Administration		Civil Protection	
Monitoring		Prison Services	
Humanitarian Affairs		Other:	
Additional information:			

D - EMPLOYMENT RECORD

Starting with your current position, list in reverse chronological order relevant professional positions held. Use a separate block for each position.

Organisation, place and country	Position Held	Category/Rank	Date (mm/yy)	
			From	To
Description of your duties and responsibilities:				

Name of employer:		Type of Business:	
Address of Employer:		Name of Supervisor:	
Tel/E-mail:		Reason for leaving:	

Previous relevant positions (1)

Organisation, place and country	Position Held	Category/Rank	Date (mm/yy)	
			From	To
Description of your duties and responsibilities:				
Name of employer:		Type of Business:		
Address of Employer:		Name of Supervisor:		
Tel/E-mail:		Reason for leaving:		

Previous relevant positions (2)

Organisation, place and country	Position Held	Category/Rank	Date (mm/yy)	
			From	To
Description of your duties and responsibilities:				
Name of employer:		Type of Business:		
Address of Employer:		Name of Supervisor:		
Tel/E-mail:		Reason for leaving:		

Previous relevant positions (3)

Organisation, place and country	Position Held	Category/Rank	Date (mm/yy)

		From	To
Description of your duties and responsibilities:			
Name of employer:	Type of Business:		
Address of Employer:	Name of Supervisor:		
Tel/E-mail:	Reason for leaving:		

Other previous employment

Organisation, place and country	Position Held	Category/Rank	Date (mm/yy)	
			From	To

Previous international field mission experience

(Please provide exact details in reverse chronological order.)

Organisation	Place and country	Position Held	Date (mm/yy)	
			From	To

E - FURTHER SKILLS

Native Language				
Other languages	Level of proficiency			
	Speak	Write	Read	Understand

A = Professional Fluency; B = Working Knowledge; C = Limited Knowledge

Computer Skills (Ability to operate the following applications)

	Level of proficiency		Level of proficiency
Word Processing		Web Browser/Email	
Spreadsheet		Database	
Microsoft Outlook Express		Briefing/Presentations	
Financial Software		Project management software	

A= Excellent; B = Very Good; C = Average

F – ADDITIONAL INFORMATION

List your current membership(s) in professional associations/societies and your activities in civic, public or international organisations or affairs

List trades/professions in which you are currently licensed

List any significant publications you have written (Do not attach)

Explain briefly why you wish to join the mission

	YES	NO
Do you have any objections to our making enquires of your present/past employer?		
Are you in excellent physical condition with no chronic health problems that limit your physical activity?		
Are you free from any disease or health condition that may prevent you from carrying out your field assignment or may pose a threat to the health of others?		
Are you free of any disabilities, which may limit your undertaking field work?		

Have you ever been convicted or sentenced in a criminal proceedings (excluding minor traffic violations). If "yes", please submit full details of each case in an attached statement.

By submitting this application form, I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on the Application Form will result in the application being void and will result in termination or dismissal from the mission.

Signature	Place	Date

